

Department Administration												(Bell, Bond, Cantwell, Casper, Hare, Herrera, Lytle, McElroy, McSeveney, Medina, Phillip, Remp, Rice, Sandoval, Van Boxtel, Vargas, Wooten, Dimagiba, Pongeggi)	Current FTE	19
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role			
CURRENT MAJOR PROJECTS/PROGRAMS														
D1	Physical space planning for civic center remodel	CC	McSeveney	Ongoing	Wooten, Casper	1.00	Ongoing	Ongoing	All	GF, DF	Support			
D2	Expansion of Public Information Services (Newsletter, website, noticing)	CM	Lytle	On-going	Interns	1.00	Ongoing	Ongoing	Communication	GF, DF	Lead			
D3	Local and State Code Adoption	LM	Remp	On hold	EI-Khazen	*	Dec-06	4 mos	Community	GF	Lead			
D4	Update of the Master Fee Schedule	LM	Remp	25% complete	McSeveney	*	Mar-06	8 mos	Vision	GF, DF	Lead			
D5	Energy-Efficient Community Development Research	CC	Remp	10% complete	EI-Khazen	*	Dec-05	2 yrs	Community	GF, DF, OS	Support			
D6	Urban Wildland Interface Code Implementation	CC	Remp	25% complete	Various	*	Oct-05	1 yr	Community	GF, DF	Lead			
D7	Automation Work Plan	O	Lytle	Ongoing	Wooten	1.00	06-Jul	2 years	Customers, Communi	GF,DF	Lead			
ONGOING RESPONSIBILITIES														
D8	Department Management & Operations	O	Sandoval	Ongoing		6.50	Ongoing	Ongoing	All	GF	Lead			
D9	Strategic Plan	O	Lytle	Ongoing	Lytle	*	Dec-06	Ongoing	Communication	GF	Lead			
D10	Work Program	O	Lytle	Ongoing	Lytle	*	Dec-06	Ongoing	Communication	GF	Lead			
D11	Records Management & Automation	LM	McSeveney	Ongoing	Support Staff	*	Ongoing	Ongoing	Customers	DF	Lead			
D12	Grant Administration	LM	McSeveney	Ongoing		*	Ongoing	Ongoing	All	OS	Lead			
D13	Staff Support for Boards and Commissions	LM, CC	McSeveney	Ongoing	Support Staff	5.00	Ongoing	Ongoing	All	DF	Lead			
D14	Financial Management (budget, accounting)	LM	McSeveney	Ongoing	Casper	2.00	Ongoing	Ongoing	All	GF	Support			
D15	Emergency Preparedness Program	LM, CC	Remp	Ongoing	EI-Khazen	0.50	Ongoing	Ongoing	Vision	GF, OS	Support			
D16	Citywide Environmental Service Support	LM	Pongeggi	Ongoing		1.00	Ongoing	Ongoing	Community	GF, DF	Support			
D17	Implementation of New Automation Strategies	O	Remp	Ongoing	Wooten, Lytle	1.00	Ongoing	Ongoing	Customers	DF, OS	Lead			
D18	Public Notices and Translations	LM, CC	McSeveney	Ongoing		*	Ongoing	Ongoing	Customers	DF	Lead			
					Total FTE	19								

Advance Planning (Batchelder, Fernandez, Hoang, Bazzel, Herrera-A, Innocenzi, Lundstedt, Gabriel, Venables, McCoy, Stephens)												Current FTE	11
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
CURRENT MAJOR PROJECTS/PROGRAMS													
A1	General Plan Update Implementation Program	LM, CC	Batchelder	Program being prepared	Herrera, Bazzel, Stephens, Techs	0.55	Apr-06	3 mos	Vision	GF	Lead		
A2	Otay Ranch Resource Management Plan (RMP) Implementation	CC	Lundstedt/Rosaler	Ongoing; Plan being implemented	Lundstedt	*	Jun-06	Ongoing	Community/Vision	DF, CFD	Lead		
A3	Growth Management Program and Top-to-Bottom Review	CC	Batchelder	Program ongoing. T to B review; draft documents being prepared. 2006 GMOC Annual Report being prepared.	Stephens, Batchelder, Fernandez	0.65	May-06	Ongoing/18 mos	Community/Vision	DIF	Lead		
A4	West Side Specific Plans and Other Pending General Plan Amendments	CC,, O	Batchelder	Strategy being prepared for overall West SPs under new team approach. Other GPAs under preliminary review.	Bazzel, Herrera, Rosaler, Lee, Techs	1.00	Feb-06	3 yrs, 4 mos	Vision/Community	GF, DF, RDA	Lead OR, Support others		
A5	Parks Master Plan	O	Batchelder	Preliminary Draft Plan under reivew.	Batchelder, Stephens, Bazzel	*	Oct-05	10 mos	Vision/Community	GF, DF	Assist		
A6	Housing Element Update	LM	Batchelder	Under initial State HCD review.	Stephens, Hoang	*	Sep-05	12 mos	Vision	GF, HSG	Assist		
A7	Trails and Bikeway Master Plans / Greenbelt Implementation	O	Batchelder	Ongoing; need to commence Trails Plan	Bazzel, Herrera, Techs	*	Jul-06	12 mos	Vision	GF	Lead on Trails, Greenbelt. Assist		
A8	Otay Valley Regional Park Implementation	CC, O	Batchelder	Ongoing; Trails plans and budget currently under review	Herrera	0.41		36 mos	Vision/Community	GF	lead		
A9	Regional Watershed Planning	CC, O	Batchelder	SAMP preparation commencing	Lundstedt, Bazzel, Gabriel	1.10	May-06	24 mos	Community	GF	Support		
A10	Sustainable Development	CC, O	Batchelder	Varying. Some programs need revamping, other in implementation stage	Lundstedt, Venables, Stephens	1.00	Jul-05	ongoing	Environment	GF, DF	Lead		
A11	H Street Corridor Study	CC	Batchelder	Scope being prepared	Bazzel, Ruiz, Stone	*	Apr-06	12 mos	Vision	GF	Support		
A12	Bayfront Redevelopment	CC	Hare	Draft Plan documents & DEIR being prepared for formal public review	Batchelder, Bazzel, Fernandez, Herrera, Lundstedt	0.55	05-Jul	30 mos	Vision	GF, DF	Support		
A13	City Gateway Master Plans	CC	Batchelder	Needs scoping	Bazzel, Herrera	*	Jul-06	24 mos	Vision	GF, DF	Lead		
A14	Transportation Demand Management Program	CC	Batchelder	Being implemented; bus and shuttle services running	Batchelder	*	Oct-05	24 mos	Community	GF, DF	Lead		
A15	Sphere of Influence Update Study	CC, O	Batchelder	Needs scoping	Herrera, Bazzel, Rosaler	*	Jun-06	8 mos	Vision	GF, DF	Support		
A16	Urban Core Specific Plan (UCSP)	CC	Hare	Public Review Draft near release. Final review and comment needed	Bazzel, Batchelder, Herrera	*	Jan-06	7 mos	Vision/Community	GF, OS	Comment		

LM=Leg Mandate
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DF=Developer Funded
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Advance Planning (Batchelder, Fernandez, Hoang, Bazzel, Herrera-A, Innocenzi, Lundstedt, Gabriel, Venables, McCoy, Stephens)												Current FTE	11
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
ONGOING RESPONSIBILITIES													
A17	Multiple Species Conservation Program (MSCP) Implementation	LM, CC	Lundstedt	Underway	Lundstedt, Bazzel, Gabriel	1.20	Jan-06	Ongoing	Community	GF, DF	Lead		
A18	Other Preserve Management and Monitoring	CC, O	Lundstedt	Ongoing	Lundstedt, Gabriel	*	Jul-05	Ongoing	Community	GF, DF, CFD?	Lead		
A19	Mitigation Monitoring	LM	Ponseggi	Being carried out as needed	Lundstedt, McCoy	1.10	Ongoing	Ongoing	Community	GF, DF, ???	Lead		
A20	Plan Consistency Review	O	Batchelder	Reviews done as needed.	Bazzel, Herrera	*	Ongoing	Ongoing	Vision	GF, DF?, OS?	Comment		
A21	Review of Other Agency Plans and Regional Projects	O	Batchelder	Reviews done as needed. Currently OMCMP.	Bazzel, Herrera, Stephens	*	Ongoing	Ongoing	Communicate/Vision	GF	Comment		
A22	Regional Planning Programs (SANDAG)	LM, CC	Batchelder	Participating on planning, housing and transportation issues.	Stephens, Batchelder, Hoang	*	Ongoing	Ongoing	Vision	GF, OS	Lead		
A23	Annexations	O	Batchelder	Handle as inquiries and applications arise.	Stephens, Fernandez	*	Ongoing	Periodic-Ongoing	Vision	GF, DF	Lead		
A24	Miscellaneous GPU Amendments	O	Bazzel	Advise, comment & process as arise.	Bazzel, Herrera	*	Ongoing	Periodic-Ongoing	Vision	GF, DF	Lead- GPAs. Assist rezonings.		
					Total FTE	10.78**							
	** NOTE: The 3.0 FTE related to the Technical Services Staff are to be reflected in Appendix B where technical services are summarized												

Otay Ranch Community Planning (Rosaler, Donaghue, Phelps, Barfield, Laube)												Current FTE	5
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
CURRENT MAJOR PROJECTS/PROGRAMS													
O1	Eastern Urban Center (SPA) Plan and (EIR)	LM	Rosaler	Initiated	Lettirei	1.00	Arp-06	18 mos.	Community	DF	Lead		
O2	University (SPA) Plan and (EIR)	LM	Sandoval	Dependent on GPA	Barfield	1.00	Jun-06	24 mos.	Community	GF, DF	Lead on SPA		
O3	Village 13 Annexation, Development Proposal, and (EIR)	O	Batchelder	Policy direction	TBD	1.00	TBD	TBD	Community	DF	Support		
O4	2006 Otay Ranch General Development Permit (GDP) Amendments	LM	Rosaler	Pending submittal	Donaghe	0.50	Jun-06	24 mos.	Community	DF	Lead		
O5	Village Two SPA Plan	LM	Rosaler	SPA Plan appr May 06	Donaghe	0.50	Jun-06	1 mo	Community	DF	Lead		
O6	Village Eight and Nine SPA Plans	LM	Rosaler	Dependent on GPA	Phelps	0.50	Jun-06	24 mos.	Community	DF	Lead		
ONGOING RESPONSIBILITIES													
O7	Village Six, Seven and Eleven SPA Plan Implementation	LM	Rosaler	Last DRC submitted	Phelps	0.50	On-going	6 mos	Community	DF	Lead		
					Total FTE	5.00							

Development Planning											
Pease, Catacutan, Young, Williams, Almejo, Steichen, Schmitz, Tran, Hernandez, Lopez, Miller, Hopkins, Zumwalt, Blanco, Donn, Walker, Starling, Vander Bie, Power, Guerrero, Muett)											
											Current FTE 20.50
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role
CURRENT MAJOR PROJECTS/PROGRAMS											
DP1	KOA Specific Plan	O	Ladiana	Under New Team Approach	Donn	1.25	Apr-06	12-15 mos	Community	DF	Proj Mgr
DP2	Sweetwater School District Development Program	O	Hix	Under New Team Approach	Janice K	1	Apr-06	8-12 mos	Community	DF	Advisory
DP3	Tamarindo Development Proposal	O	Hernandez	Pending	Lopez	0.75	Jul-06	6-8 mos	Community	DF	Lead
DP4	Olympic Training Center Housing	O	Hernandez	Pending	Donn	0.75	Jul-06	6-8 mos	Community	DF	Lead
DP5	Bonita Glen Specific Plan Amendment	O	Hernandez	Pending	Steichen	1	Sep-06	4-6 mos	Community	DF	Lead
DP6	Check Cashing Ordinance	LM, CC	Hare	In Progress	Walker	1	Aug-05	12 mos	Community	GF	Lead
DP7	Second Unit Ordinance	CC	Hernandez	In Progress	Young	1.5	Jul-05	12 mos	Community	GF	Lead
DP8	Mixed-use Interim Ordinance	LM	Hernandez	Pending	Young	1.5	Sep-06	4-6 mos	Community	GF	Lead
DP9	Planner's Manual	O	Hernandez	Pending	Young	1.5	Jan-07	6-12 mos	Customers	GF	Lead
DP10	Customer Service Threshold Standards	O	Lytle	On-Going	Miller	0.75	Jul-06	6-12 mos	Customers	GF	Lead
DP11	Process Streamlining: Rapid Review (Intake/ Routing)	O	Hernandez	Implemented	Miller	*	Ongoing	on going	Customers	GF, DF	Lead
DP12	Process Streamlining (Project Processing)	O	Hernandez	Pending	Miller	1.5	Jan-06	3-4 mos	Customers	GF	Lead
DP13	Historic Preservation Program Development	LM	Hernandez	Pending	Lopez	1.5	Jan-06	on going	Community	GF	Lead
DP14	Zoning Code, Local Coastal Program and Zoning Map Update and Maintenance	LM	Hernandez	Pending	Miller	2.5	Jul-06	18-24 mos	Community	GF, DF	Lead
DP15	Design Manual Update	LM	Hernandez	Deferred	Ann P.	2	Jul-08	6 mos	Community	GF	Lead
DP16	Landscape Manual Update	LM	Hernandez	Deferred	Garry W.	2	Jan-09	6 mos	Community	GF	Lead
ONGOING RESPONSIBILITIES											
DP17	Staff Training - Planners/DSTs	O	Hernandez	Implemented	Donn	*	Jun-02	on going	Customers	GF	Lead
Total FTE						20.50					

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Code Enforcement (Broussard, Grant, Jardine, Balk, Gray, Johnson, Leeper, Novak, Padilla, Provencher, Sanchez, Schmid, Vipond)												Current FTE	13
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
CURRENT MAJOR PROJECTS/PROGRAMS													
C1	Complaint- Based Enforcement Program	CC	Leeper	Ongoing	CEOs	3.00	Ongoing	n/a	Communicate	GF,DF	Lead		
C2	Community Improvement Program (Pro-active sweeps)	CC	Leeper	Ongoing	CEOs	1.50	Ongoing	n/a	Community	GF,DF	Lead		
C3	Housing Inspection Program	LM, CC	Leeper	Ongoing	CEOs	1.50	Ongoing	n/a	Community	OS	Lead		
C4	Hotel/Motel Inspection Program	LM	Leeper	Ongoing	CEOs	0.50	Ongoing	n/a	Community	OS	Lead		
C5	Mobile Home Park Inspection Program	LM	Leeper	Ongoing	CEOs	0.60	Ongoing	n/a	Community	OS, GF	Lead		
C6	Community Housing Improvement Program	CD	Leeper	Limited Activitiy	Johnson	*	Ongoing	n/a	Vision	OD	Support		
C7	Exterior Accessibility Program	CD	Leeper	Program Development	Schmid	*	Jul-06	Ongoing	Community	GF, OS	Lead		
C8	Abandoned Vehicle Abatement Program	LM	Leeper	Ongoing (1100/yr)	Padilla & CEOs	1.20	Ongoing	n/a	Community	OS	Lead		
C9	Business License Program	LM, CC	Leeper	Ongoing (11,000+/yr)	BLs	3.50	Ongoing	n/a	Customers	GF	Lead		
C10	Yard Sale Enforcement Program	O	Leeper	Ongoing	CEOs	*	Ongoing	n/a	Communicate	GF	Lead		
C11	Conditional Use Permit Inspections	LM, CC	Leeper	Ongoing (40/yr)	CEOs	*	Ongoing	n/a	Community	DF	Lead		
C12	Illegal Sign Abatement	CC	Leeper	Ongoing (40/yr)	CEOs	0.50	Ongoing	n/a	Community	GF	Lead		
C13	Graffiti Program	CC	Leeper	Ongoing (40/yr)	CEOs	*	Ongoing	n/a	Community	GF	Support		
					Total FTE	13							

Building Permit Processing (Carothers, Dakan, Fuss, Gonzalez, B., Gonzalez, G., Lettire, El-Khazen (0.33))												Current FTE	7
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
CURRENT MAJOR PROJECTS/PROGRAMS													
B1	Translation of all public documents to Spanish	O	Remp	Expanding	Dakan	0.50	Ongoing	n/a	Communicate	GF	Lead		
ONGOING RESPONSIBILITIES													
B2	Operation of Public Counter	LM	El-Khazen	ongoing	DST & Supvsr	6.33	Ongoing	n/a	Customers	GF, DF	Lead		
					Total FTE	7							
Building Inspection (Addison, Ahlin, Anders, Cooley, Gardiner, Hall, Hays, Helton, Hitchcock, McGuire, Olmos, Ruiz, Seaman, Steen, Stephens, Stiers, Stingl, Stranko, El-Khazen (0.33))												Current FTE	18
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
CURRENT MAJOR PROJECTS/PROGRAMS													
B3	Inspection Audit Program	O	El-Khazen	ongoing	Supvsrs	*	ongoing	n/a	Community	DF	Lead		
B4	Building Permit Archiving	LM	El-Khazen	ongoing	BI Support Staff	2.30	ongoing	n/a	Community	DF	Lead		
ONGOING RESPONSIBILITIES													
B5	Building Inspection	LM	El-Khazen	ongoing	BI Staff	13.00	ongoing	n/a	Community	DF	Lead		
B6	Building Inspection Training	LM	El-Khazen	ongoing	BI III/Supsrs	1.50	ongoing	n/a	Community	DF	Lead		
B7	Special Inspections Program	LM	El-Khazen	ongoing	BI Staff	0.50	ongoing	n/a	Community	DF	Lead		
B8	Emergency Preparedness Program/Training	LM	El-Khazen	ongoing	BI III/Supsrs	0.23	ongoing	n/a	Community	DF	Lead		
B9	Building Permit Expiration Notification Program	O	El-Khazen	ongoing	BI Support Staff	0.50	ongoing	n/a	Customers	DF	Lead		
					Total FTE	18							
Building Plan Review (Embuído, Fedak, Harris, Nikzad, Tumalieh, El-Khazen (0.33))												Current FTE	5
ID#	Title	Source of Assignment	Manager Responsible	Status	Staff Assigned	FTE	Start Date	Duration	Strategic Objectives	Funding Source	P & B Role		
ONGOING RESPONSIBILITIES													
B10	Plan Review	LM	El-Khazen	ongoing	PC staff	4.53	ongoing	n/a	Community	DF	Lead		
B11	Plan Review Training	LM	El-Khazen	ongoing	PC Supvsr	0.50	ongoing	n/a	Community	DF	Lead		
B12	Permit Application Expiration Notification Program	O	El-Khazen	ongoing	PC Support Staff	*	ongoing	n/a	Customers	DF	Lead		
B13	Plan Review Audit Program	O	El-Khazen	ongoing	PC supvsr	*	ongoing	n/a	Customer	DF	Lead		
					Total FTE	5							